



Richards Gray

42 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4AJ DX92860 West Malling
 tel: 0870 423 9420 Fax: 0870 423 9421 email: helpdesk@richardsgray.co.uk web: www.richardsgray.co.uk

Richards Gray Company Search Order Form

Account Name:	
Account No:	
Address/DX:	
Telephone:	
Fax:	
Your ref:	
To download more order forms visit: www.richardsgray.co.uk	
Company Searches	
Please supply the full company name and/or the company number where available. Searches are generally turned around within 24hrs and are forwarded through the post or DX. If however you require your search to be faxed there is an additional charge of £5.88, (except for those searches marked with *).	
Company Name:	
Company Number:	
For Conveyancing Searches please provide full postal address details below	
House Name/No:	
Street:	
Locality:	
Town:	
County:	
Post Code:	

Richards Gray Company Searches	
Status Report* (Companies House database check)	
Registered Office Search*	
Conveyancing Search (Inc. copies of charges against a specific property)	
Full Search and Accounts (Inc. copies of the Certificate of Incorporation, Annual Return, Change of Directors, all changes of name, Mortgage Register, Clause 3a Memorandum and latest filed accounts)	
Full Company Search (As above with the exception of the latest filed accounts)	
Full Search & Accounts & Full Memorandum Articles of Assoc.	
Full Company Search & Full Memorandum & Articles of Assoc.	
Latest Annual Return (Inc. change of directors filed after the annual return.)	
Full Memo. & Articles of Assoc.	
Shareholders Details	
Mortgage Register (Inc. copies of all existing mortgages)	
Directors Search (Details on a specific director including address and other directorships)	
Liquidators Details	